

Sample

Mark-to-Market

Form 3.5

Notice to Tenants of Completed Restructuring Plan or Other Conclusion

(Date)

Project Name: _____

Project Address: _____

Owner: _____

FHA Number: _____

Section 8 Expiration Date: _____

REMS I.D. #: _____

To: _____
All Residents of

(Project name)

(Project address)

From: _____
PAE)

Subject: *choose one of the following* [Restructuring Plan Completed] **or** [Conclusion of Assessment]

Option 1:

This notice is to inform you that a Restructuring Commitment has been executed between the owner of _____ (project name) listed above, and _____ (PAE name), the entity assigned to process this property.

Summary of the Restructuring Commitment. (Or see attached.)

A copy of the Notice of Intent and the Restructuring Plan is available for review at _____
(address of property management office) during normal business hours through (date: 30 days from date of mailing). Copies may be made at the reviewer's expense.

Option 2:

This notice is to inform you that OMHAR determined that *choose one* [the property or owner was ineligible for Restructuring] **or** [the development of a Restructuring Plan should be discontinued]. A copy of the determination and the currently non-viable Restructuring Plan (with appropriate material redacted) is available for review at _____ (*address of property management office*) during normal business hours through (date: 30 days from date of mailing). Copies may be made at the reviewer's expense.

Please call _____ (*PAE Contact Person*) at _____ (*office phone number*) if you have any questions.